

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of April 8, 2014  
**Date:** April 8, 2014

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**Members Present:** Anderson, Bertch, Bohnet, Cannell, Collins, Depta  
Doherty, Hutchins, Ives, Jbara, Johnson and Schlack  
**Staff Present:** Horton

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### Discussion and Action Items

- Minutes of March 4, March 25, and April 1, 2014 were approved as presented.
- MCCA Community College Day – April 24 – canceled
- Travel –
  - Dean McCurdy, Roger Miller, Carl Ross, LaJoyce Brooks to attend the Michigan Student Success Network meeting at Lake Michigan College in Niles, MI on April 11, 2014.
  - Amy Louallen to attend the Michigan Community College Human Resources Association Spring Conference in East Lansing, MI on May 7-9, 2014.
  - Linda Shafer, Ruth Baker and Alisha Cederberg to attend the Michigan Student Financial Aid Association workshop in Lansing, MI on April 25, 2014.
  - Roger Miller and dean McCurdy to attend the Michigan Student Success Network meeting “Using Financial Aid to Promote Student Success” at Lake Michigan College in Niles, MI on April 11, 2014.
  - Janet Nykaza to attend MiFood2014 in Hudsonville, MI on May 14, 2014.
  - Rick Ives, Todd Weston and Mike Schulte to attend Crisis Intervention Training in Kalamazoo, MI on May 5-9, 2014.
  - Tim Hulinec to attend Crisis Intervention Training in Kalamazoo, MI on May 19-24, 2014.
  - Louise Anderson to attend the MCCRMA in Frankenmuth, MI on May 12, 2014.
- Grants
  - KVCC has received \$26,000 from the Kalamazoo Community Foundation for the math developmental guided learning workshop pilot program.
  - Requested \$5,000 from the KVCC Foundation Mini Grant Program for a speaker for “Sustainability Theme Month.”

## **Personnel Items**

- Kudos
  - Judy Rose, Lesa Ward, Lisa Peet and Teresa Kennedy for their “outstanding” work with St. Joseph County.
  - Trish Schroeder, Ian Salo, Renae Skutnik and Thomas Sutton – positive feedback (highest program evaluation scores) for courses taught in the Industrial Electricity and PLC training to Fabri-Kal personnel.
  - Denise Thomas, Tom Hamann, Dawn Kemp, Sandy Hillring and Steve Doherty for their great efforts on behalf of the third annual Alumni Art Show on April 4.
  - Dr. Julie Stotz-Ghosh on a well-attended Ned Foskey Annual Poetry Prize Reading program featuring student winners sharing their work – also held on night of the Alumni Art Show, April 4.
  
- Reality Checks-none
  
- Hires, Resignations and Retirements
  - Karen Steeno van Staveren is resigning effective April 24, 2014.
  - Mike Collins will work with HR to fill the Career and Student Empl. Advisor position.
  - Leonard Peck is retiring effective May 31, 2014.
  - Harris Whitecotton, PT Materials Handling Clerk, will be leaving at the end of April.
  - Ted Forester will be working with HR to fill the PT Materials Handling Clerk.
  - Louise asked for permission to fill the Job Share position in the Bookstore formerly held by Sara Flanders.

## **Other**

- Arbor Day is the last Friday of April – the 25<sup>th</sup>.
- Public Safety contact changes for the downtown campus will be in place in the next two weeks – calls will ring into a TTC office to provide better support for our officers.
- Opportunities for Education dinner – May 1, 2014 at 5:30 at the Radisson Hotel in downtown Kalamazoo with Arlin Wasserman as the guest speaker.
- Larry Belen and Don Benthin will bike ride in a 320 mile fund raiser for Eric Zapata and 4 KVCC cadets who have lost their lives in the line of duty.
- Craig is working on job descriptions for the Health Focused Campus.
- Contract negotiations continue with part-time and full-time faculty.

### **Next Meeting**

The next Cabinet meeting is scheduled for April 15, 2014 8:00 a.m. in Room 3365.